

Audit Finding Code List

QAP-F28 (F)

Member Information:

- M0 Other _____
- M1 Member documents obsolete/expired
- M2 Member documents missing/not found
- M3 Member documents incorrect
- M4 Wrong Accreditation type listed
- M5 Incorrect address/contact information
- M6 QAP contact missing/obsolete/wrong
- M7 MFG/Product listing missing/not current

Facility:

- F0 Other _____
- F1 Shop layout does not match QC Manual
- F2 Shop layout missing
- F3 Facility does not meet ADA - barriers
- F4 Facility does not meet ADA - maneuvering
- F5 Facility does not meet ADA - restrooms
- F6 Facility does not meet ADA - doors
- F7 Accessible Parking insufficient/size

Documentation:

- D0 Other _____
- D1 QC manual missing/not approved
- D2 QC manual not on file at NMEDA
- D3 QC manual missing required elements
- D4 QC manual missing annual review
- D5 Guidelines document not available/obsolete
- D6 QAP 1-2-3 Training incomplete/missing
- D7 Technician MFG Training certs missing/expired
- D8 Insurance certificate missing/expired
- D9 Insurance coverage not per requirements
- D10 MFG installation instructions missing/wrong
- D11 Organizational Chart not current/missing
- D12 NMEDA Certified Technician (NCT) cert expired

Labeling:

- L0 Other _____
- L1 FMVSS 110 labels missing/not on hand
- L2 Make inoperative labels not found/used
- L3 Tire placard labels not found/used
- L4 Load Carrying Capacity labels not found/used
- L5 NMEDA QAP labels missing/not on hand
- L6 NMEDA QAP labels not being per rules
- L7 Label Log missing/not found
- L8 Label Log inaccurate/missing information
- L9 Label use forms not used/improper use

Bylaws

- B0 Other _____
- B1 Unapproved Logo Use

Program Requirements

- P0 Other _____
- P1 Missing Modification Records/File
- P2 Missing/Wrong 24hr Service Number
- P3 Missing Weight Analysis
- P4 Equipment Requirement not met
- P5 Out of Area Servicing Agreement Form not completed/used
- P6 Violation of Out of Area Sales and Service Policy
- P7 Dues not Paid/Overdue
- P8 Missing NMEDA Certified Technician (NCT)
- P9 Final Inspector not trained/expired

Customer/Job Files:

- C0 Other _____
- C1 Customer file missing
- C2 No weight analysis document
- C3 Make inoperative form missing/not signed/incomplete
- C4 No evidence driver training provided
- C5 No evidence road test was provided
- C6 Quality checklist missing/incomplete
- C7 Client Driver license not on file
- C8 Wiring diagrams missing
- C9 MFG installation instructions missing
- C10 Label use form/number missing
- C11 Client not informed in reduction of load carrying capacity
- C12 No evidence equipment is appropriate for client

Equipment/Tools:

- E0 Other _____
- E1 Not calibrated/overdue
- E2 Required tool Missing/not found
- E3 No four corner scales
- E4 No torque wrench
- E5 No Multimeter
- E6 Missing/inadequate crimping tools
- E7 Missing floor jacks, stands, or hoist

Guidelines:

- G0 Other _____
- GX Where "X" is the guideline section not followed

Audit

- A0 Other _____
- A1 Product not available for inspection
- A2 Fees not paid/Overdue
- A3 Unprepared/No Answer
- A4 Corrective Action Overdue
- A5 Objective Evidence not present/Missing